

**1. PLEASE COMPLETE THIS FORM (USING A BLACK PEN - FOR MULTIPLE BOOKINGS, PLEASE COPY THIS FORM).**

Mr./Mrs./Ms.: ..... Family Name: .....

Given Name: ..... Nationality: .....

Company: ..... Position: .....

Address: ..... P.O. Box: .....

City: ..... Country: .....

Telephone: ..... Fax / E-Mail: .....

**2. PLEASE RESERVE THE FOLLOWING: (PLEASE TICK BOX FOR YOUR PREFERRED OPTIONS).**

Check-In Date: ..... Check-Out Date: .....

Single Classic Room      AED 640.00

Double Classic Room      AED 640.00

*Note 1: Above rates are per room per night and subject to 10% Service Charge and 6% Tourism Tax*

*Note 2: The rate are quoted on a room only basis*

*Note 3: Buffet Breakfast, served at Ginger Restaurant, will be charged at Dhs. 115 per person and day, inclusive of 6% Tourism Fee and 10% Service Charge*

*Note 4: The hotel's check-in time is 14.00 and check-out time is 12.00 Noon. Check-in can be provided from 09.00 Hrs, subject to availability. Arrival times earlier must be booked from the previous day. For late check-out until 18.00 hrs 50% of the above rate shall apply.*

**3. FLIGHT INFORMATION (THIS INFORMATION CAN BE SENT TO THE HOTEL AT A LATER DATE)**

Arrival Date: ..... Flight Number: ..... Arrival Time: .....

Departure Date: ..... Flight Number: ..... Departure Time: .....

**4. CREDIT CARD DETAILS (NO RESERVATION WILL BE PROCESSED UNLESS GUARANTEED BY CREDIT CARD DETAILS).**

I GUARANTEE MY ROOM RESERVATION WITH THE BELOW CREDIT CARD:

Card Number: .....  VISA       DINERS

MASTER       AMEX

*Please identify card type*

Name of Card Holder: ..... Card Expiry: .....

*Cancellation Policy: In the event of No-Show or cancellation less than 72 hours prior to arrival, the total number of room night booked will be charged to the above credit card.*

Date: ..... Card Holders Signature: .....

**5. OTHER DETAILS**

Do you require a visa?:       Yes       No      *Please check with your UAE Embassy for visa requirements.*

*Visas can be arranged by the hotel at an additional charge. Please complete the hotel visa application.*

Airport transfers required?:       Yes       No      Non-Smoking Room?:       Yes       No

\*Airport transfer to and from Dubai International Airport (terminal 1 & 3) is Dhs 500.00 per car per way

\*Airport transfer to and from Abu Dhabi Airport is Dhs 100. Per car per way

Any other requests?: .....

*Please note that all guests are required to present a valid ID upon check-in, accepted ID's are original passport, UAE National ID, or driver's license*

**BOOKING DEADLINE: RESERVATION REQUESTS MUST BE RECEIVED NO LATER THAN 09th of October, 2011 AFTER WHICH, RESERVATIONS WILL BE SUBJECT TO AVAILABILITY AND RATE**

**Park Rotana**      P.O. Box 43377      Tel: +971 2 6573252

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E-Mail: groups.park@rotana.com

**PLEASE FORWARD THIS FORM DIRECTLY TO THE GROUP COORDINATOR TED DY**